

**CAMP WOODMONT
COUNSELOR INFORMATION
FORM - 2004**



**To Help You Understand The
Job of a Counselor**

Summer Camp for Boys and Girls 6 - 14

*ON BEAUTIFUL LOOKOUT MOUNTAIN
WINTER ADDRESS: 3230 GOLFE LINKS DR, SNELLVILLE, GA 30039
PHONE: 770-972-6006
www.campwoodmont.com*

Camp Woodmont on Lookout Mountain in North Georgia selects college students or graduates interested in working with young people in an outdoor summer camp setting. Most camp counselors have a background in education, recreation, sports and related areas or have previous summer camp experience; however, we also hire many counselors without previous camping experience. If you are looking for summer work that involves working with children in a fun outdoor setting, then camp counseling at Camp Woodmont would be a great job for you. Camp counseling is also great work to list on a resume; many employers view it as extremely positive experience because it demonstrates the development of a high level of positive character traits. This information sheet will discuss the Camp's philosophy and policies so you can determine if you would like to be a counselor.

Camp Woodmont hires college students or graduates who have a unique mix of desirable personality and character traits such as the following:

- Excellent leadership skills
- High morals
- Emotional maturity
- Physical stamina
- Christian values
- Dependability
- Patience and fairness
- Enthusiasm
- Sincere love and respect of Children
- Well groomed appearance
- Respect for authority

Counselors live in cabins with about six to eight campers and serve as leader and role model. As a cabin counselor you will teach campers how to live together in the cabin and to keep the cabin clean and neat. Counselors are expected to instill high personal standards in their campers. Tobacco, alcohol, drugs and profanity are not allowed at Camp Woodmont. If you use tobacco in any form, we advise you not to apply; you may think you can quit for the summer, but most tobacco users are not able to quit unless they do so months in advance.

Counselors teach activities four periods each day and will plan and help direct evening activities. Some weeks, if enrollment is limited, some counselors may be expected to help in the kitchen or on the grounds. All counselors work cooperatively as a team with all other staff members to get the job done.

All counselors must hold current certification in CPR and First Aid. Check with the Red Cross and get certified in CPR and First Aid if you desire to be a camp counselor. Current special certifications such as Red Cross Lifeguard, WSI, Certified Horseback Instructor, etc. and previous experience as a counselor is desirable.

Activities offered at Camp Woodmont include but are not limited to the list below:

- | | | | | | |
|---------------------|--------------------|------------------|--------------|-------------|----------------|
| Swimming | Volleyball | Dance | Acting/Drama | Soccer | Ropes course |
| Canoeing | Fishing | Softball | Cheerleading | Arts/Crafts | Climbing tower |
| Outdoor living | Hiking/Nature lore | Aerobics | Games | Archery | |
| Environmental study | Horseback | Challenge course | Others | | |

Circle the activities you would enjoy teaching at camp and list any other activities you have experience with.
Others: _____

PRE-CAMP TRAINING: Counselors will attend Pre-Camp Training from Monday May 24, 2004 (arrive 2 - 4 PM) until Sunday May 30, 2004. Pre-camp training is extremely important because it gives counselors a chance to become oriented to the camp, learn more about policies and procedures, prepare to lead activities, and get to know each other and learn to work together as a team.

SCHEDULE: The 2004 camper season will run for nine weeks: four two-week sessions and a ninth week at the end. Most counselors are able to work the entire summer; however, we may occasionally be able to work with a staff member who has a schedule conflict. Camper sessions begin Sunday, May 30 and end Friday, July 30. Occasionally there may be sessions with reduced camper enrollment and staff may be asked to take one or more weeks off based on the camp's needs. The 2004 schedule for counselors will be as follows:

Monday May 24 - Sunday May 30	Pre-Camp Training
Sunday May 30 - Friday June 11	1 st two-week session
Sunday June 13 - Friday June 25	2 nd Two-week session
Sunday June 27 - Friday July 9	3 rd Two-week session
Sunday July 11 - Friday July 23	4 th Two-week session
Sunday July 25 - Friday July 30	One week session

Counselors will be on duty during each two-week session and may leave at the end of each two-week session on Friday afternoon returning Sunday by 1 PM to prepare for the next group (cabins and bathhouses will be cleaned and swept before counselors leave). Counselors will have some free time during each two-week session on a rotating basis plus a free period each day. The job of counselor is very intensive and requires much physical stamina and emotional maturity, so please understand the schedule and requirements beforehand.

COMPENSATION: Salaries are based on several criteria including **education level, previous experience, and special certifications.** Most counselors earn from \$1200 to \$2,000 per season plus a merit bonus which is awarded at the end of the season to counselors based upon outstanding job performance (bonuses range from \$100 to \$300). **Since room and board are included, counselors are able to save most of their pay and accumulate a significant amount by the end of the summer (the money isn't spent on things like gasoline, living expenses, entertainment, or other incidentals).** Camp Woodmont also gladly provides references to outstanding counselors for employment and academic purposes. Most employers and academic selection committees view camp counseling as very positive and valuable work experience.

PLEDGE: Being selected as a counselor is an honor because of the importance of the work. Being a counselor is a hard job and is not for everyone. Please understand that counselors are expected to exhibit the highest character qualities. They are expected to follow all camp policies. They may not use tobacco (in any form), alcohol, use profanity, or do anything to a camper that could be interpreted as sexual molestation.

After reading this information sheet and the camp brochure carefully, if you agree with the camp's policies and philosophy and desire to be considered as a counselor at Camp Woodmont, then read and complete the pledge below, the job application (a separate form posted online or enclosed with this mailing) and send (make a copy for yourself) to:

Camp Woodmont, 3230 Golfe Links Dr, Snellville, GA 30039. Call 770.972.6006 if you have questions.

I desire to become a camp counselor at Camp Woodmont, and I pledge to follow the policies of Camp Woodmont and to always put the interests of campers ahead of my own interests. If I find I cannot perform my duties as described above (and as modified or expanded by camp management), or if I find that my own philosophy conflicts with the Camp's, I will leave the position voluntarily. I understand that should my performance not meet the camp's standards that I may be asked to gather my belongings and leave camp immediately. Signed _____ Date _____

CAMP WOODMONT JOB APPLICATION FORM



Camp Woodmont counselors and staff members are selected on the basis of love of children and nature, leadership ability, outstanding personality and character traits, excellent physical, mental, and emotional health and well-developed social skills. Being a successful employee demands a dedicated sense of commitment, a deep sense of maturity, a positive, caring-for-others attitude, and the highest moral code of ethics. Employees are expected *not* to use tobacco (in any form), alcohol, drugs, profanity, or undesirable reading materials while at camp. Each employee is expected to submit a camp medical form (by a physician) before employment. Employees are expected to support the philosophy, rules, policies, and regulations of Camp Woodmont.

Please type or print legibly. Attach a sheet if more space is needed.

DATE: _____

Name: _____ SOC SECURITY #: _____

Address (Permanent): _____

City, State, Zip: _____

Address (School or Alternate, include city, state, zip): _____

Phone (Permanent Home): _____ (Phone: Work, School, Alternate): _____

Date of Birth: _____ Sex : _____ E-mail: (we will not share your email address or spam you): _____

Position Desired: Counselor/Program Staff _____ Kitchen Manager/Cook/Staff _____ Other (specify position)

Educational Background (List High School, College, Dates, Diplomas, and Degrees): _____

List Extra-Curricular Activities, Honors, Hobbies, Interests :

Work Experience (List Employers, Phone Numbers, Dates of Employment, Give Name of Immediate Supervisor, Briefly describe duties):

May We Contact Employers Listed Above to Obtain Work References?

Summer camp work involves close contact with children. Have you ever been investigated, arrested, or convicted for Child Abuse, Neglect, or Related Charges? _____ Drug or Alcohol Charges? _____ If Yes, Explain (Use a separate sheet if necessary). Have you ever been convicted of any other criminal activity? _____ If Yes, Explain. (NOTE: An arrest or conviction record does not automatically disqualify a candidate, each person is evaluated based upon individual case circumstances).

Camp work requires physically demanding activity including but not limited to: Hiking, Running (during Sports and Play), and Lifting and Carrying. Do you have any physical defects which would prevent you from performing the work for which you are being considered? _____ If Yes, explain:

List Camp-Related or other Relevant Activities in which you have a moderate or high degree of expertise and tell where/how you developed this experience:

Counselor and Director Applicants: List special Camp Related Certifications you currently hold:

All applicants list three personal references (persons not related to you whom you have known at least one year: give names, addresses, and phone numbers):

Write a paragraph telling why you would like to be employed by Camp Woodmont and why you would make a good employee(Use a separate sheet if necessary). Counselor and Director applicants may use the paragraph they wrote from the counselor information sheet. Be sure to comment on anything not already covered:

I understand that the dates of employment are (list dates): _____

I certify that all information given on this application is true, and I authorize investigation of all statements and information given in this application. I understand that misrepresentations or omissions of facts called for is cause for dismissal. I have read and agree with the philosophy of Camp Woodmont as stated in this application and counselor info sheet and other camp literature and I agree to abide by the policies, rules, and regulations of the Camp. I also authorize Camp Woodmont to secure an employment screening profile including a criminal/personal background report and authorize the release of or securing of information for this purpose.

SIGNED: _____ DATE: _____

MAIL TO: CAMP WOODMONT
3230 GOLFE LINKS DR
SNELLVILLE, GA 30039

AFTER MAY 15 MAIL TO: CAMP WOODMONT,
1339 YANKEE ROAD
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